

The Clubhouse Afterschool Program
96 Pond Rd. Rd.
Hinesburg, VT 05461
802-482-2525



Registration Contract
2016-2017 School Year

The Clubhouse Program is open Monday – Friday between the hours of 7:00 a.m.-7:40 a.m. (when kids are put on the bus) for before school programming and 3:00 pm – 5:30 p.m. for afterschool programming on typical HCS school days. *Cost for the afterschool program (which includes before school care, if needed) is \$85 per week (or \$17 per day) with a 10% sibling discount.

The Clubhouse Program is open Monday-Friday between the hours of 7:30 am – 5:30 p.m. during school vacations and most holidays (please refer to our School Closings Calendar in regards to the Chittenden South Supervisory Union schedule/ we close during the December Holiday break). Cost for vacation programs is \$39 per day.

This contract is made between the parent(s)/guardian(s) and Clubhouse/Annette's Preschool for the care of:

Child's Name:

*Days and hours your child will attend (check all that apply):

	Before School:	After School:
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____

*Children can only attend the before school program on days they also come afterschool. If you need before school care on another day you must get permission from the Clubhouse director and cost is \$5 per morning.

Please select payment option:

WEEKLY payment option:

Registration fee (for new families)	\$ 60.00
First week of tuition	\$ _____
Deposit equal to one week's tuition (applicable to last week of care)	\$ _____
TOTAL DUE WITH SIGNED CONTRACT	\$ _____

** The weekly contract is in force until a two week written notice is given by a parent/guardian.*

MONTHLY payment option: (5% discount)

Registration fee (for new families)	\$ 60.00
First month of tuition	\$ _____
Deposit equal to 1/2 month's tuition (applicable toward last month of care)	\$ _____
TOTAL DUE WITH SIGNED CONTRACT	\$ _____

** The monthly contract is in force until a one month written notice is given by a parent/guardian. Monthly tuition must be paid using direct debit. Deposit may be made on Visa, MasterCard or Discover.*

- Families enrolled in our program are expected to pay in full for partial school week closings during school vacations and or for in-service/snow days.
- Tuition fees are based on enrollment and not attendance. Therefore, if a child does not attend due to illness, or for any other reason, the full fee is due. We cannot provide free make up days if you miss a regularly scheduled day.
- We will observe the following paid holidays: MLK day, Memorial Day, July 4th, Labor Day, Thanksgiving and the day after, Christmas and New Year's. We also schedule 4 days per year for in service days for staff development, and for parent/teacher conferences. These are required by the State of Vermont. These days are included in our full weekly tuition fees.
- Fees are due on the first day of the week that your child attends if you pay weekly, or the first day of the month if you pay monthly. Late payments will be subject to a \$5.00 late charge if late more than 2 days.
- If you are receiving childcare subsidy from the Child Care Financial Assistance Program, you are responsible for maintaining a valid subsidy certificate and for paying applicable co-payments on time. If your certificate should lapse, you will become responsible for making full tuition payments on time.
- Annette's reserves the right to terminate this contract with a 24 hour notice should it be determined that commitments and responsibilities are not being met by the parent/guardian. Termination may also occur if the provider deems for any reason that continuation of care is not in the best interest of Annette's Preschool. Non-payment of tuition when due may be cause for termination.
- **There is a late pick up fee of \$5.00 for every 5 minutes you are late after our closing time of 5:30 PM.**

I have read and agree to the policies outlined in the Clubhouse Parent Handbook.

We look forward to having you and your family as a part of our early care and education program!

Parent/Guardian Signature(s)

Date

Printed Name:
